

ALPS INDUSTRIES LIMITED
Regd. Office : B-2, Loni Road Industrial Area,
Opp. Mohan Nagar, Ghaziabad-201 007 (U.P.)



Date: 6 August 2011

Dear Member,

Across the world, there is an increasing focus on doing our share to save the environment from further degradation. Recognizing this trend, the Ministry of Corporate Affairs ("MCA") has vide Circular Nos. 17/2011 and 18/2011 dated April 21, 2011 and April 29, 2011 respectively, taken a 'Green Initiative in Corporate Governance, by allowing paperless compliances through electronic mode.

In view of the Company's strong focus on the environment and eco-sustainability, we propose to send documents such as Notice convening General Meeting, Audited Financial Statements, Director's Report, Auditors Report, Postal Ballot etc. and any other notice/documents, henceforth in electronic form in lieu of the paper form.

In case you wish to come forward and support the global cause to prevent the environment degradation, you are requested to please register your E-mail ID with your DP, if you hold the Company's shares in electronic form under intimation to the Registrar & Share Transfer Agent through your Registered E-mail ID to **rta@alankit.com, alankit@alankit.com.**

If you hold the shares in physical form then you may register your E-mail ID with the Registrar & Share Transfer Agent of the Company by sending under your Registered signature a letter at the below mentioned address:

M/s Alankit Assignments Limited,
2E/21, Alankit House
Jhandewalan Extension,
New Delhi 110 055
Phone: (011) 41540061-63
Fax: (011) 41540064, 42541201
E-mail: rta@alankit.com, alankit@alankit.com

For ALPS INDUSTRIES LIMITED

Sd/-
(Ajay Gupta)
Company Secretary
& General Manager- Legal